

Heramba Chandra College
Internal Quality Assurance Cell
23/49, Gariahat Road, Kolkata-700029

Proceedings of the Meeting of the Internal Quality Assurance Cell held on July 14, 2012 at 4 pm in the Rector's Room of the College

Dr Nabanita Chakrabarti , IQAC, Coordinator proposes name of Dr Prasanta Sharma, Teacher-in Charge, to preside over the meeting.

Dr Prasanta Sharma takes the chair.

The meeting starts with a short prayer offered by Mrs Sunanda Roychowdhury.

Item Number 1: To confirm the proceedings of the last meeting and matters arising thereof.

Proceedings were read and confirmed.

Item Number 2: To Finalise Academic calendar

Dr Nabanita Chakrabarti placed a draft academic calendar before the meeting. She told the meeting that because of University examinations held during April-July, every year teaching days get reduced. Altogether we can have around 160 teaching days. The academic calendar was accepted by all the members.

Item Number 3: To Consider a method for making teaching-Learning a little more Recreating

Mr. Amit Dasgupta told that students were not attending college regularly and taking private tuitions as the best alternative. He said that we should try to make the classroom teaching as absorbing as possible. Ms. Chhaya Banerjee added that if we can introduce a periodic subject quiz as a method of interaction.

Item Number 4: To Involve Teachers in Interdisciplinary Interaction, in an in house environment.

Dr Nabanita Chakrabarti explained the reasons for introduction of such an agendum. She told that formal seminars and conferences were held, but in house academic interaction could go a long way in academic betterment. Thus he proposed that once in month, one of the teachers might be asked to deliver a lecture on a topic of current relevance. Moreover, she proposed that in addition to UGC sponsored seminar, Departmental seminars may be organized once in a session by each department, where senior students and teachers might present their papers.

All the members agreed to here proposals.

It was decided that for holding such seminars and lectures, seminar sub-committee would take initiatives.

Item Number 5: To increase the number of teaching days by utilizing space available during university examinations and vacation

Ms Sharmistha Dasgupta said that we could not hold classes since April, 2016 as there were examinations held in the college. She suggested that from the next session summer recess should be utilized by making special routine by the Departments and for the present during university examinations, whenever spaces were available classes should be arranged by departments.

Everyone agreed.

Item Number 6: Introduction of remedial classes for slow learners

Ms Chhaya Banerjee said that remedial classes for slow learners should be introduced by the Departments, and plans should be worked out for that.

All teachers agreed provided time and space be made available to them.

Item Number 7: Miscellaneous

As there was no other matter to discuss the meeting ended with a vote of thanks to the chair.

Chairperson of the Meeting

IQAC Co-ordinator